

# केन्द्रीय रेशम उत्पादन अनुसंधान एवं प्रशिक्षण संस्थान

## Central Sericultural Research & Training Institute

[केन्द्रीय रेशम बोर्ड -

वस्त्र मंत्रालय - भारत सरकार]

मानंदवाडी रोड, श्रीरामपुरा,

मैसूर - 570 008



[Central Silk Board -

Min. of Textiles - Govt. of India]

Manandavadi Road, Srirampura

Mysore - 570 008

No. CSB/RTI/Printing of Annual Report/2021-22/Stores

Date : 05.09.2023

To

List enclosed

Sir,

Sub : Inviting <sup>Sealed</sup> ~~spot~~ quotations for Printing of Annual Report – 2022-23- reg

This Institute proposes to print 75 copies of Annual Report for 2022-23 as per the specification given below. The Interested parties may offer their lowest rate.

01	Print order	75 copies
02	Size of the book	22 x 28 cms
03	Languages	English & Hindi
04	No. of Text pages (Approx.)	150 pages
05	Text Printing (Indian Art paper)	130 GSM
06	Text printing	Single colour
07	Multicolour pages	8 or 12
08	Paper for wrapper (Indian Art Card)	300 GSM
09	Lamination	Outer cover
10	Binding	Perfect binding

Quotations should be addressed to the Director, CSRTI, Srirampura, Manandavadi Road, Mysore-570 008 and sent in sealed envelope super scribing "QUOTATION FOR PRINTING OF ANNUAL REPORT FOR THE YEAR 2022-23" sealed quotations should reach this office on or before 27.09.2023 by 02.00 PM. The quotation received after due date and time will be rejected summarily.

### TERMS AND CONDITIONS

1. <sup>Sealed</sup> quotation are invited from local printers (Mysuru)
2. **Validity :** The rates quoted should be valid till the last date of the publication of the Annual Report 2022-23
3. **Taxes/Other statutory deductions:** The applicable GST should be quoted clearly and separately in percentage or in real terms.
4. **Text material:** Finalized PDF file will be given for printing.
5. **Design:** The printer has to design the page layout and take up composing of material, if any, in part at no additional cost.
6. The rate should be quoted in figures as well in words.
7. **Proof:** One final proof should be provided before printing.

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8. **Delivery** should be made within 10 days of approval of final proof along with Soft copy in PDF form.
9. **Returning of material** : After completion of the printing work, the printer should return back full fair material used for printing of publication in CD in PDF format besides returning the materials such as photos/CDs/Pen drive, final proof etc.,
10. **Payment**: Will be effected only after satisfactory completion of the printing work of the items and its delivery full as ordered after due clearance and finalization. No advance will be paid to the printer.
11. **Liquidated damages for delay and non-supply**: The delay in printing and supply of the material will attract penalty @ 1% for every 10 days or part thereof to a maximum of 10% of the cost of the work order given. However, the printer can seek extension of time by requesting the Director, CSRTI, Mysuru, in writing giving valid/acceptable reasons and get the approval in writing there on. The decision of the Director will be the final and binding on the printer.

Sd/-

[DR.GANDHI DOSS]  
DIRECTOR