



Research extension Centre, Chebrolu  
अनुसंधानविस्तारणकेंद्र, चेंब्रोळु  
Central Silk Board, Government of India  
केंद्रीयरेशमबोर्ड, भारतसरकार  
Door No. 15/75-1, First Floor,  
Hare Rama Nagar Chebrolu village,  
Gollaparolu mandal, Kakinada PIN:533449  
E.mail: [rec.chebrolu@gmail.com](mailto:rec.chebrolu@gmail.com)

No.CSB/REC/CPP-Hired Veh/2025-26/ 45

Date: 26/09/2025

**By Regd.post/Speed Post**

To

Address

Sir,

Sub: - Inviting quotations for hiring of vehicle for Chebrolu Mega Cluster for Cluster Promotion Programme (CPP) for the Financial Year 2025-26- Reg.

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With reference to above subject, Research Extension Centre (REC), Door No. 15/75-1, First Floor, Hare Rama Nagar Chebrolu village, Gollaprolu mandal-533449 (Kakinada dist) invites the rate quotation to hire **one vehicle (Taxi-Car) for the Chebrolu Mega Cluster Promotion Programme** activities as per the details given below.

Name of the cluster	Total Maximum Kilometers in a Month
Chebrolu (Kakinada District), Bhimadole (Elluru District), Vijayavada (NTR District)	2500 km (To cover all the 3 clusters) From Chebrolu (Clusters Head quarter)
<b>Total: 3 Clusters</b>	

The vehicle is required for a long-term programme for the financial year **2025-26 (Oct 2025 to March 2026)** and the following terms and conditions will apply:

1. Hiring of Vehicle is on kilo-meter basis only.
2. Total No. of days of the vehicle required in a month: 20 days.
3. The monthly usage will be **2500 kms in the above given area**. However, the number of km may vary and payment will be based on the number of km used in that month.
4. If usage extends as specified above, will be charged on km basis and if the usage exceeds .....hours, the excess duration shall be paid on hourly basis.
5. The rate quoted shall be all inclusive **including driver beta, Toll Fee, taxes, GST., etc.**
6. The hired vehicle shall not be older than 8 years, should have yellow board and also should be in good running condition.
7. In case of beak down, the vehicle provider shall replace the vehicle within 24 hours at the cost of the service provider or will be adjusted on monthly rental of the vehicle.

8. The authority reserves the right to terminate the contract if the services are not satisfactory and hampers the official work.
9. The vehicle shall run from the Head Quarter of the cluster and movement of the vehicle restricted to only cluster area.
10. The vehicle and the driver should have valid documents such as **Aadhaar Card, PAN, Valid Driving License, RC Book, Emission Test Certificate, Vehicle Insurance, Tax Paid receipt, etc.**
11. The Competent Authority will finalize on hiring of vehicle.
12. Quotation should be sent by Registered Post/Speed Post only.
13. The vehicle provider should have **Bank Account Number**.
14. The Call letter should be uploaded in the CSB web site.
15. The vehicle provider should have PAN number registered under CGST & SGST, TDS [Tax Deduction at Source] will be effected at the time of payment under the rule 194-c of TDS rate chart.
16. After issuing the vehicle approval for hiring, agreement to be made upto **Mar. 2026 (i.e. From Oct 2025 to March 2026)** with vehicle provider. If discontinued or fail to provide the vehicle, the penal charges to be framed against the vehicle provider @10%.
17. The Scientist-D & Head, RSRS, Anantapur reserves the right to reject in part or in full any quotation which will not comply with the terms and conditions.

If interested, you may submit a quotation in a sealed cover Super scribing as "Quotation for Hiring of Vehicle". **The last date for receipt of quotations by Regd. Post/ Speed Post is up to 2.00 P.M on 16-10-2025. The quotations received after the due date will not be considered. The quotations will be opened on the same day at 3.00 PM.** The office will not be held responsible for any kind of postal delay. The quotations should be sent to the address given below by **Registered/Speed post only**:

**The Scientist-D,  
Research extension Centre,  
Central Silk Board, Government of India  
Door No. 15/75-1, First Floor, Hare Rama Nagar  
CHEBROLU – 533 449  
Gollaparolu Mandal, Kakinada District, A.P.**

Yours faithfully,

  
26/9/2025

(E.Bhuvaneshwari)

वैज्ञानिक-डी / Scientist-D  
केंबरो-अ.दि.कें, चेंबरोलु/CSB-REC Chebrolu